

Frequently Asked Questions

- **How many openings do you have and what is my chance of getting into the school?**

We currently have openings for the 2019-2020 School year! Classes tend to fill up quickly, however even if your child is put on the wait list, we may have a few spots open up again over the course of the spring and summer. The school has 5 classes:

- AM 2's class size: 10
- Lunchtime 2/3's class size: 10
- AM 3's class size: 14
- PM 3/4's class size: 14
- AM 4's class size: 15

- **How often will I be co-opping?**

About twice a month on average, but it depends on how often your child's class meets. It may range from 1-4 times a month. This year we have a new half co-op option for families who would like to pay a little extra to co-op less frequently.

- **What if I can't co-op on my assigned day?**

Your scheduling preferences are always taken into consideration, and if something comes up suddenly, you can ask to switch with someone else in your class or contact someone on the paid co-oper list. The schedule is set twice per year, prior to each semester.

- **Can someone other than me co-op?**

Parents are required to complete at least 50% of the co-opping duties. Grandparents, nannies, and close family friends may fulfill the rest of your co-op duties as long as each co-oper has completed the mandatory training meeting, paperwork and background check. We also have a list of paid co-ops.

- **What is the application and acceptance process?**

After the application deadline, applicants will be emailed about their status within about a week. The email will have detailed instructions and explanations. (See reverse for details).

- **My child's birthday is close to your cutoff, will you consider letting him/her into the next class up?**

We strictly adhere to the September 1st deadline for classes, but we do have mixed age classrooms for more options.

- **Does my child need to be potty trained?**

No



Application Process and Family Participation

Application Process

1. Submit your application by January 28th via our online portal, Jovial (see www.knscoop.org/enrollment) with the nonrefundable application fee. After January 28th, applications will be considered on a first-come-first-served basis.
2. Applicants will receive an email about a week after the deadline with information on the status (offer of spot or notification of wait list. Full details included in email)
3. Applicant will have one week to respond
4. If spot is offered: acceptance requires a deposit of one month's tuition plus \$150 in family fees
 - If offered 2nd choice, applicant can accept or reject spot and remain on wait list for either 1st and or 2nd choice class. Choice to accept or decline a second choice will not affect their placement on the wait list
 - Family fees (\$150) are refundable if family withdraws before May 1st
5. Detailed registration packet is sent out in April with all necessary forms, including health and safety forms, teacher information forms, new member survey, co-oping participation forms

Family Participation

Each family will be given a family job. In addition, each family must fulfill 12 volunteer hours throughout the year as well as attend a few meetings. Families receive a handbook before the school year begins with details on the school's policies, procedures, and programs.

- Volunteer Hours (Fundraising/Maintenance)
 - Many opportunities throughout the year to complete
 - 6 hours must be completed by Dec 1st
 - Can buy out up to 6 hours at \$50/hour if preferred
- Family Job
 - Each family will be assigned a job based on the needs of the school, taking into account the family's interests and abilities (families complete a new member survey).
 - Job varies in time commitment throughout the year. Some jobs are concentrated at specific times of year and others are more evenly spread throughout the year.
- Meetings
 - Families are required to attend 3 meetings throughout the year—a general membership meeting at the beginning and the end of the year as well as a co-oper training meeting in the fall.
- Co-oping in the Classroom

